

## **Title I School-Level Parental Involvement Policy Chatham Middle School**

Chatham Middle School has developed a written Title I parental involvement policy with input from Title I parents. The policy is developed by the CMS Title I School Team, distributed to students to take home to parents, displayed on the school webpage, and discussed at the Annual Title I Parental Meeting. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I program at Chatham Middle School, the following practices have been established:

- ❖ The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
  - *This meeting will take place in conjunction with the PTO Meeting scheduled on Monday, November 6, 2023.*
- ❖ The school offers a flexible number of meetings for Title I parents.
  - *Meetings are announced through weekly calls and emails from the School Principal and displayed on the school website.*
- ❖ The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.
  - *Parents are asked and may request to join to CMS Title I School Team through administration.*
- ❖ The school provides parents of Title I students with timely information about Title I programs.
  - *Parents receive weekly calls and emails from the School Principal about programs and events taking place at the school.*
  - *Information is distributed through students to parents in the form of fliers.*
- ❖ The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
  - *Virginia Standards of Learning provide the bases of our PCS-approved and developed curriculum. Information is displayed on both the VDOE and PCS websites for parents to reference.*
- ❖ If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
  - *Conference Night events are held twice a year and the CMS Guidance Department can also schedule conferences between parents and teacher as requested during the school year to discuss a student's performance.*

### **School-Parent Compact**

Chatham Middle School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- ❖ The school's responsibility to provide high-quality curriculum and instruction
- ❖ The ways parents will be responsible for supporting their children's learning

- ❖ The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

The CMS School-Parent Compact is attached to this document, distributed through students, and located on our school webpage.

### **Building Capacity for Involvement**

Chatham Middle School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- ❖ The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
  - *Information is provided for parents on the VDOE, Pittsylvania County Schools, and Chatham Middle School's websites concerning State standards, assessments, and resources.*
- ❖ The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
  - *Information is provided to parents at PTO meetings, through the school website, and through handouts sent home throughout the year.*
- ❖ With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
  - *This collaborative piece is included in our School Improvement Plan and incorporated into monthly faculty meetings.*
- ❖ The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
  - *Information regarding additional resources can be found on the VDOE, PCS, and CMS websites.*
- ❖ The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
  - *EL coordinators work with administration to translate and distribute resources to parents as needed.*
- ❖ The school provides support for parental involvement activities requested by Title I parents.
  - *Administrators and guidance counselors are available to assist parents on an individual basis as needed.*

### **Accessibility**

Chatham Middle School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- ❖ *Website resources are available to all parents in multiple formats through the Virginia Department of Education, Pittsylvania County Schools, and Chatham Middle School.*
- ❖ *Administrators, Guidance Counselors, Special Education Teachers, and ESL/ELL teachers are available to provide resources to parents as needed/requested.*